

MINUTES
DELL H. ROBISON MIDDLE SCHOOL
School Organizational Team Meeting
Location – Virtual Meeting
January 27, 2021
3:30 PM

School Organizational Team Members:

Tracy Karas, Parent Member
James Jones, CCEA Member
David Huggins, CCEA Member
Maria Lopez, ESEA Member
Savannah Garcia, Student Member
Laura Nowlan, Community Member
Immer Liza Ravalo, Principal

1.0 Welcome & Roll Call

Meeting was called to order by principal, Immer Liza Ravalo.

Present: Tracy Karas, James Jones, Maria Lopez, Savannah Garcia and Immer Liza Ravalo

Absent: David Huggins and Laura Nowlan

2.0 Old Items

2.1 ENROLLMENT NUMBERS AND ATTENDANCE. Information.

- Ms. Ravalo shared that our enrollments numbers are at 1105 as of Friday, January 22, 2021.
 - *We are noticing that some students are coming back from out of country.*
 - *We are currently looking for student no-shows after 21 consecutive days of non-attendance.*
 - *The schools' wellness team have started to do home visits to deliver attendance notes, possibly help up our attendance.*
- Ms. Ravalo informed the team that the school is still collecting and distributing tech.
- The school is planning to use this school's year money to purchase tech to replace old and broken technology.

2.2 CCSD TRANSITION TO HYBRID PLAN UPDATE. Information

- Ms. Ravalo shared the information provided to her by the District. Ms. Ravalo said our school is planning to start bringing a small group of students back into the building.
 - *The principals have autonomy of when the small group starts and what students will attend. Only after the District approves the plan.*
 - *All students will remain in Distance Learning. Our classroom(s) will be set up like a tech lab for students to continue with their Distance Learning.*
 - *The CCSD Hybrid Model was approved by the School Board, for Pre-K through 3rd grade only. This plan does not apply to our school.*

3.0 New Items

3.1 COUNSELING DEPARTMENT/SEL UPDATE. Information

- Ms. Staluppi shared with that all counselors are now back in school campus to help with home visits.
 - *As of today, they have visited eight homes and will continue to do home visits throughout this school year during Distance Learning.*
 - *Counselors are focusing on Anger Management and are continuing to hold the Lunch Bunch twice a week. At least four students attend each day, with hopes that more students join in.*
 - *Ms. Staluppi shared that our Angel Tree was successful. With the help of See Us Now Staffing, and The NV Hispanic Business Group many families participated in the Angel Tree.*

3.2 21-22 PROJECTED ENROLLMENT AND PRELIMINARY STRATEGIC BUDGET NUMBERS. Information.

- Ms. Ravalo said that the student enrollment is at 1105 but the school received funding for 1080 students this school year.
- Ms. Ravalo shared that for next school year our projected enrollment is for 970 students, that is 100 plus decrease. Ms. Ravalo shared a copy of the school budget through an excel document with the breakdown of our 2021-2022 school's budget.
 - *Our numbers will affect our budget. Ms. Ravalo will work on the next school's year budget and will share the plan during our next SOT meeting.*
 - *The budget plan is due to Ms. Ravalo's supervisor by February 12. Staff reduction will have to happen for the next school year.*

3.3 21-22 PROPOSED TITLE I BUDGET. Information and Discussion

- Ms. Schau, Title I Learning Strategist presented a copy of the proposed Title I allocation for the 2021-2021 budget. The total amount of \$465,215 is what the school will be funded.
 - *All funds will be allocated to provide six teaching positions to provide class size reduction.*
 - *A total of 565 hours/extra duty pay was allocated for teacher collaboration and Professional Learning. Extra Duty/ hours was set aside for the Site Liaison to coordinate the Title I budget.*
 - *A 1% of the Title I budget was allocated to provide Parent Involvement and communication.*

4.0 General Discussion

- Ms. Ravalo said we would finalized the 2021-2022 school budget at the next meeting.

5.0 Information

NEXT MEETING. Discussion and Action

- The next SOT meeting is scheduled for February 10, 2021 at 3:30 p.m.

6.0 Public Comment Period (Two (2) minutes maximum allotted)

- No public comment

Meeting adjourned at 4:15 p.m.